

NARFE Chapter 256 Annual Report 2024



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Chapter 256 Social Media:

Facebook: NarfeNorthernColorado and www.facebook.com/NarfeNorthernColorado

Twitter: [@narfe256](https://twitter.com/narfe256) and www.twitter.com/narfe256

NARFE Chapter 256--President's 2024 Report to the Chapter

Chapter 256's 2024 Annual Meeting was held virtually due to inclement weather with Officers including Henry Shands, President; Cass Cairns, 1st vice president; Marshall Flug, 2nd vice president; Ron Briggs, Treasurer and Secretary; and Board Members Warren Snyder, Carol Ayer and Daniel Owen, Directors at Large. The Chapter's Board of Directors includes all of the above-mentioned. Warren Snyder also continues to represent Legislative Affairs.

In October, the Colorado Federation of Chapters State Convention was convened in Aurora by the Federation President, Frank Impinna. Marshall Flug represented Chapter 256. While there, he was awarded the Colorado Federation Citation for Distinguished Service for his lifetime of service. Congratulations for a job well done, Marshall.

During the year, Marshall Flug tracked the Chapter's membership status including membership losses to the National category and his report is included. Treasurer Ron Briggs provided the budget status and financial matters at each Board and Chapter meeting. The 2024 Audit Committee of Carol Ayer and Cass Cairns reviewed the detailed Chapter Treasurer's reports for 2024 and matched them with the 2024 monthly statements from the Canvas Credit Union. Their Audit Report is attached along with the Treasurer's Annual Report. Cass Cairns continued doing Chapter 256's social media IT work and as 1st Vice-President and Program Chair coordinated arranging our monthly Chapter programs. Warren Snyder, Chair of the Legislative Committee, continued to stay in touch with our Washington delegation regarding topics of importance to members.

Chapter 256 continues to face serious membership issues common to most Colorado chapters. Several chapters have closed, and others have merged. We continue to urge all chapter members to also renew their local Chapter 256 memberships when they renew their NARFE memberships.

I encourage all members to consider where they may participate in any of the Chapter's activities with their colleagues as well as serve in officer positions. I thank all our devoted Board members, all members of our Calling Committee chaired by Carol Ayer for their efforts to reach out to our members over the year. Thanks also to all the Chapter 256 members for their continued support, attendance, and participation at the stimulating monthly programs put together by Cass Cairns.

Respectfully submitted,

Henry Shands

President, NARFE Chapter 256
Fort Collins, Colorado

NARFE 256, Fort Collins, CO
2024 Treasurer's Report

NARFE Chapter 256 Financial Summary for 2024 and projections for 2025

Prepared 01/16/2025 by Ron Briggs, Treasurer

Luncheons: The Chapter did not have a luncheon in January due to weather. The average number of lunches per month in 2024 was 19.4 (the average in 2023 was 19.1 and 20.1 in 2022). The largest monthly attendance was July with 24 and September with 28.

The Chapter received \$799.84 from National NARFE remittance for 2024 (this does not include the months of October, November and December which will be paid in 2025). The amounts for 2021 and 2022 respectively were \$1,276.08 and \$1,025.34.

Member donations in 2024 for Alzheimer's: \$31.00

Given an estimated yearly loss of at least \$1,000 the Chapter should remain viable for 5+years.

FY 2024 Report of Audit Committee

NARFE Chapter 256

Fort Collins, CO 80524

January 13, 2025

The Committee, consisting of Carol Ayer and Cass Cairns, met with Treasurer Ron Briggs on Monday, January 13, 2025 to review the chapter's financial records for 2024. We followed the *Checklist for the Audit of NARFE Chapter Funds*.

We found that chapter receipts had been promptly deposited, invoices promptly paid, and all transactions had been accounted for properly. We found that income and expenses for the year balanced with changes in value of the Chapter's checking account, certificate of deposit, and Canvas Credit Union share account.

Respectfully submitted,

Audit Committee:

Carol A. Ayer 1/13/2025

Carol A. Ayer Date

Cass Cairns 1/13/2025

Cass Cairns Date

MEMBERSHIP Report 2024, NARFE Chapter 256, Fort Collins. For January 2025 Ann Report

1. Membership uses the NARFE Database (AMS) for most information (the M-112). This provides specific member information (deceased; prospective; dropped; 2nd notices). Unfortunately, this is currently unavailable until AMS is completely updated; hopefully in January 2025. Similarly, the NARFE Email system is unavailable. This was used in 2024 to alert members and request feedback about the status of the chapter, need for officers, and alerts about upcoming memorial services for members.
2. Health Fair: Three of us (Chapter 256 members) tried to recruit at a Fort Collins Health Fair on 11/12/2024 in Bldg B at the Federal Complex on Centre Avenue. Ten contacts were made but only two M-1 cards were collected and submitted to NARFE for follow-up and recruitment.
3. Other Recruitment & Membership Efforts:
 - a. Routinely update members info at NARFE as requested (i.e., addresses, phone, email); and report Death of Members (form F-9) as per receiving notice.
 - b. NARFE256 web site: narfe256.com or <https://narfe256.com>, sometimes it is best to just use narfe256 in the search bar. Routinely update the Luncheon program, President's reports, and other information for members and potential members.
4. End of 2024 Summary of Membership Changes. (the plus and minus of members does not balance).
 - 3a. Chapter 256 has 111 Members, with another 102 National only members that reside in our chapter area. Chapter membership decreased by just six (6) over the year 2024.
 - 3b. Increases to Chapter 256. Three New Members in 2024.
 - 3c. Decreases to Chapter 256. Deceased in 2024 that we know about are five (5).
 - 3d. NARFE also indicates seven (7) members were Dropped for Non-Renewal.

SUMMARY Table of Chapter 256 Membership Changes (select years).

Chapter 256	Jan 2014	Jan '17	Jan '19	Jan 2020	Jan 2021	Jan 2024	Jan 2025	Net 1 year Change
Voting Members	261	228	169	155	138	115	111	- 4
NonVote Nat'l Life	9	9	NA		Life 3 Honorar y1	Life 3	3	
NonVote Nat'l Only	11	6	Nat'l who live in area	111	109	104	102	-2
TOTAL CH 256 Members	281	243	169	266 TOTAL Members who live in area	247	219	213	-6
Transfers Out	2	3	16			1		

Sincerely, Marshall Flug, 2nd VP & Chairperson Membership. home: 970-223-6015 cell: 970-481-9061

Remembering our Colleagues who Passed Away in 2024

Name	Date deceased	Location	Still Chapter 256 Member
Lucille K Payton	02/15/2024	Fort Collins, CO	yes
Joyce G Devaney	?	Fort Collins, CO	yes
Curtis H Halvorson	07/02/2024	Fort Collins, CO	yes
Katherine A Lindgren	07/19/2024	Fort Collins, CO	yes
Cherrie M Tankersley	12/26/2024	Fort Collins, CO	yes

2024 NARFE PROGRAM REPORT – CHAPTER 256, FORT COLLINS, CO

Submitted by Cass Cairns, 1st Vice-President and Program Chair

JANUARY—Virtual Annual Meeting due to inclement weather

FEBRUARY—Rene De Mattei, Clinical Sleep Educator

MARCH—Team from Larimer County Health—Preventing Overdose Deaths

APRIL—Morgan Villnave—Food Bank for Larimer County

MAY—Caleb McDowell, FTC Police Neighborhood Engagement Team

JUNE—Jeff Stahl—Northern Integrated Supply Project (NISP) Chimney Hollow Reservoir

JULY—NARFE Annual Picnic at Elk's Club, Fort Collins

AUGUST—No meeting

SEPTEMBER—Lisa Wentz-Kinnison, Insurance Counselor--Part C/Medicare Advantage

OCTOBER—Jane Fluekiger—BCBS Federal Health Benefits Program

NOVEMBER—Jacque Taylor, Pathways—Hospice 101

DECEMBER—Senior Serenaders--Seasonal Musical Choices, Fort Collins Senior Center

2024 NARFE LEGISLATIVE ANNUAL REPORT

Respectfully submitted by Warren Snyder, Committee Chair, Board Member and Legislative Liaison

For my NARFE activities in 2024 I wrote letters to Colorado senators and congressman in support of eliminating WEP and GPO. I also called their respective offices asking them to vote for the legislation to eliminate WEP and GPO. I also contacted their offices addressing concerns regarding Project 2025 and the impact on public service employees and the services to the American taxpayers/citizens. I attended town halls via Zoom with the local congressman addressing the above-mentioned issues.



William Shackelford
National President

Kathryn E. Hensley
National Secretary/Treasurer

September 13, 2023

Ron Briggs
Secretary of Chapter 0256
126 Rebecca Ct
Fort Collins, CO 80524-8958

Dear Mr. Briggs:

We have carefully reviewed your revised bylaws for Fort Collins Chapter 0256 and they are hereby approved. We have a copy on file here at NARFE Headquarters and are returning a copy to you for your files.

If you have any questions, please contact Towanda Franklin at fedchpsrvcs@narfe.org. Thank you for your cooperation in this matter and your continued support of NARFE.

Sincerely,

A handwritten signature in black ink, appearing to read "Kathryn Hensley", is written over a light blue horizontal line.

Kathryn Hensley
National Secretary/Treasurer

Enclosure

National Active and Retired Federal Employees Association Ft. Collins Chapter 256 Bylaws

Article I. NAME

This chapter shall be known as the Ft. Collins Chapter 256 of the National Active and Retired Federal Employees Association (NARFE). The chapter may be affiliated with the Colorado State Federation, subject to the bylaws of that body.

Article II. OBJECTIVE

Section 1. The objectives of this chapter shall be to support and work toward the objectives of the National Active and Retired Federal Employees Association, as set forth in the Articles of Incorporation and the National Bylaws. In furtherance of these objectives, this chapter shall operate in unity with policies established by the Association and National Executive Board, together with such other activities looking toward the preservation of American institutions and ideals as shall be espoused by the Association.

Section 2. The chapter shall not enter into activities, arrangements, or agreements that conflict with programs or activities of the Association or its bylaws.

Article III. MEMBERS

Section 1. Any person who is a dues-paying member of NARFE National shall be eligible to join the chapter. A member who pays chapter dues is in good standing.

Section 2. The chapter may provide for nonvoting members as allowed in the National bylaws defining associate, social members, and supporting members.

Article IV. DUES

Section 1. The chapter dues are \$10.00 and shall be used to meet expenses of carrying out chapter business and functions.

Section 2. Any chapter document relating to dues or contributions must contain this statement: "Dues payments and gifts or contributions to NARFE are not deductible as charitable contributions for federal income tax purposes."

Article V. OFFICERS

Section 1. Chapter officers shall be a president, an immediate past president, a first and second vice president, a secretary, a treasurer, and up to three (3) Directors-at-large. The officers shall be voting members and elected at the odd-numbered calendar year meeting and may be nominated by the nominating committee or from the floor. Officers may serve for a term of 2 years or until their successors are elected but may run with no limits on repeat terms for the same office. Election to office occurs in November, and the Elected Officers are sworn into office at the December Meeting. Officers shall assume their duties after being sworn into office.

Section 2. The chapter may by resolution require the treasurer (or the secretary-treasurer) to give bond for the faithful performance of his or her duties. The expense of obtaining a bond shall be paid from chapter funds.

Section 3. If there is a vacancy in the office of the president, the vice-president shall serve as president until the next election. If there is a vacancy in any other office, the executive committee shall fill such vacancy for the unexpired term. An elected officer may serve in more than one officer position until the next Chapter election upon concurrency of the Executive Committee.

Article VI. MEETINGS

Section 1. Regular meetings shall be held on the third Monday of each month (except August) at Ft. Collins Elks Club located at 1424 East Mulberry St., unless a meeting is canceled by a previous chapter vote or by action of the chapter's Executive Committee, with due and reasonable notice to members. The regular meeting in January shall be the annual meeting.

Section 2. Quorum for conducting chapter business shall consist of 20 of the chapter's voting members, but less than a quorum may adjourn to meet on a future date, of which due notice shall be given to each voting member. If less than a quorum is present, members may run the program but may not make decisions.

Section 3. Special meetings shall be called by the chapter president when necessary.

Article VII. EXECUTIVE COMMITTEE

The executive committee shall consist of the elected chapter officers. Appointed officers, past officers, and committee chairs, as deemed appropriate, may participate in the meeting but without a vote. The executive committee shall exercise such other duties as the chapter may prescribe. The quorum for an executive committee meeting shall consist of 3.

Article VIII. COMMITTEES

Section 1. The membership committee shall be appointed by the president. It shall be the duty of the members of this committee to develop a membership plan that describes organized efforts to gain and keep members, encourage dues withholding and contact lapsed members.

Section 2. The legislative committee shall be appointed by the president to: a) keep abreast of state and national legislative matters concerning federal civilian annuitants and prospective annuitants; and b) make recommendations for action to the chapter, the federation and the Association.

Section 3. The president may appoint a service officer, a public relations officer, a sunshine committee and such other committee chairs and committees as deemed desirable.

Section 4. The audit committee and nominating committee shall be appointed by the Board of Directors to annually perform an audit of the financial records of the chapter.

Section 5. The president shall be an ex-officio member of all committees except the nominating and audit committees.

Section 6. Standing committees shall be those appointed to perform a continuing function. Special committees may be appointed, as the need arises, to carry out a specified task.

Article IX. PARLIAMENTARY AUTHORITY

The provisions found in *Robert's Rules of Order Newly Revised* shall govern chapter business in all matters not in conflict with the chapter bylaws, federation bylaws, or the Association's Articles of Incorporation and National Bylaws.

Article X. AMENDMENTS

Section 1. An amendment to these bylaws shall be made by concurrence of two-thirds of the voting members present and voting at any regular business meeting, provided written notice of the proposed amendment has been transmitted to all chapter voting members not less than 30 days before the meeting at which the vote is taken.

Section 2. Amendments shall be approved at National Headquarters before becoming effective.

Ronald Barger
Chapter Secretary

8/27/2023
Date

APPROVED at National Headquarters

[Signature]
National Secretary/Treasurer
9/8/23 Kathryn E. Hensley
Date

IRS Employer ID: 846050599

- 1) Regular meetings shall be held on the third Monday of each month (except August) at Ft. Collins Elks Club located at 1424 East Mulberry St., unless a meeting is canceled by a previous chapter vote, by action of the chapter's Executive Committee, with due and reasonable notice to members, or by serious inclement weather. The annual meeting will be held in January or as soon as possible thereafter in case of a cancellation.
- 2) The regular meeting in July will be a picnic at the same location. The regular meeting in December will normally include a special Holiday luncheon.
- 3) The Agenda for each Chapter meeting will be circulated to the Board prior to the meeting and made available at the meeting to the attendees. The agenda may be altered at the meeting upon request of a member or members.
- 4) Financial support of members to conferences will be approved by the Executive Committee and Board.
- 5) Chapter dues shall be \$10.00.
- 6) At a regular spring meeting held biennially in odd-numbered years, a Nominating Committee of not less than three shall be elected by the membership. The Committee will report in October and nominations will be allowed from the floor. The election of officers will be held in November, and they will be installed at the December meeting and will assume office immediately.
- 7) Board meetings will be held as needed on the 3rd Monday of each month in conjunction with the Chapter meeting (before or after).
- 8) The funds in the approved budget are authorized for disbursement by the Treasurer or alternate authorized signatory.
- 9) The minutes of the Board meetings may be approved by the Executive Board and copies made available to members.
- 10) These rules may be set aside or changed at any regular or Special meeting by a two-thirds vote or majority vote with a previous notice.

AMENDED August 25, 2023

President 